

**Christine D'Amico**  
4236 Adams Ave  
San Diego, CA 92116  
(619) 665-1264

**EMPLOYMENT:**

April 2007 – **OpenMinds** **San Diego, CA**

Present **Self Employed**

I started this organization providing after school classes for youth on site at my children's school. Things have evolved since these early beginnings; however the goal of this work, to open up curiosity and celebrate the brilliance in each of our students, has remained constant. We now have a studio space in Kensington where we offer camps and classes focused on family learning for positive living. We run daily after school programs as well as a French/Spanish immersion preschool. We also run every day before and after school care and offer enrichment classes in multiple areas, partnering with over 10 schools in the area.

January 2010 –**St. Paul's Cathedral** **San Diego, CA**

Nov. 2015 **Part-time Associate for Children, Youth and Families**

I am responsible for the programs for children, youth and families. Since taking the position I have launched three new youth classes, one for 2<sup>nd</sup> – 5<sup>th</sup> graders, one for middle schoolers and a third for high school students. I organize middle school camping trips, plan summer VBS curriculum and coordinate quarterly youth and family outings. I am working to build community between families and among the teachers, I am looking to open our youth to explore the role of God in their life, and I am seeking opportunities to reach out into our community by taking on social justice and creation care projects.

July 1997 – **The Companion Group, Inc.** **San Diego, CA**

April 2007 **Self Employed**

Through this organization I provide human resource consulting services which include personal coaching, training design and delivery, group facilitation, focus groups, organizational surveys, selection assistance, system development and providing content on work-life issues. I have published one book in the work-life arena called *The Pregnant Woman's Companion*, am working on a second and I have been quoted in over 100 articles on the topic of pregnancy and new parenthood.

Sept. 1994- **Human Resources Manager** **Bloomington, MN**

June 1997 **Virtual University Enterprises / NCS**

I established the human resources department for VUE. My responsibilities included training, strategic planning, managerial coaching, selection, the employee handbook, benefits, new employee orientation, payroll, and facilities management. I also assisted this organization with its acquisition by National Computer Systems. Some of the results I accomplished in this role were: (1) designing and implementing a successful conflict management system; (2) building and implementing a performance management system that was really liked by employees and

management alike; (3) successfully staffing the organization as it grew from 15 to 80 employees in three different countries.

Sept. 1994- **Graduate Assistant** **Minneapolis, MN**

August 1995 **Minnesota Extension Service Organization Development Department**

While a graduate assistant starting on my PhD., I coordinated an evaluation of a recent organizational re-engineering, facilitated portions of a training program on focus groups, and planned a data gathering process for a major change initiative which redesigned the way in which services were delivered to the 15-19 aged population.

Sept. 1993- **Personnel Decisions, Inc. (PDI)** **Minneapolis, MN**

Sept. 1994 **Consultant Profiles Department**

The purpose of this department was to create multi-rater 360-degree questionnaires that measure an individual's strengths and weaknesses. My role was to assist with developing new questionnaires, train clients to use the instruments, and assist in the creation of new products aimed at increasing individual development. During this time I also managed team building workshops, trained internal staff in new quality principles, and facilitated small groups.

Sept. 1992 - **Personnel Decisions, Inc. (PDI)** **Minneapolis, MN**

Sept. 1993 **Senior Staff Associate Training & Development**

In addition to my previous responsibilities as a Staff Associate, my level of client contact and project management requirements dramatically increased with this promotion. I took on the sole responsibility for gathering necessary data and writing lengthy simulations. I managed the production of all materials necessary to conduct many of our training courses. I maintained close communications with clients, ensuring their needs and expectations were met. I regularly attended conferences and read industry-related materials to act as a reference for others within the organization. I participated in departmental strategic planning, assisted with outdoor experiential programs, and managed portions of project budgets.

Sept. 1991 - **Personnel Decisions, Inc. (PDI)** **Minneapolis, MN**

Sept. 1992 **Staff Associate Training & Development**

In this role I consulted with clients to conduct needs analysis, design training programs, and created training materials such as participant manuals and leader's guides. I worked on topics for fortune 500 companies such as management development, selection, interviewing, communication skills, and performance management. I also facilitated small groups and assisted with attitude surveys.

Oct. 1989- **Systems Instructor**

Feb. 1991 **Professional Economic Bureau of America** **Loretto, MN**

Aug. 1988- **Client Services Manager of West Australia**

Sept. 1989 **Malcolm Boulter & Associates** **Perth, Western Australia**

May 1987- **Technical Service Representative** **St. Paul, MN**  
May 1988 **West Publishing Company**

June 1986- **Staff Assistant** **Auckland, New Zealand**  
Nov. 1986 **Multicorp Insurance**

**EDUCATION:**

University of Minnesota  
Masters Degree in Training & Organization Development, May, 1994  
GPA 4.0

The College of St. Catherine  
Bachelor of Arts in Business Administration, May, 1986  
GPA 3.25

**PUBLICATIONS:**

1. The Pregnant Woman's Companion: Nine Strategies that Work to Keep your Peace of Mind Through Pregnancy and into Parenthood
2. Higgledy Piggledy (children's picture book)
3. Mumbo Jumbo (children's picture book)

**OTHER:**

- \* Certified by the Coaches Training Institute as a Personal and Professional Coach
- \* Member of Executive team on PTA for 2 years at Language Academy
- \* Member of Parent Connect Foundation for the International Studies program at San Diego High School
- \*Completed child development course work at City College and safety training to become a fully qualified preschool director so I could sub in as needed at the OpenMinds Language Immersion Preschool